

JOB OPPORTUNITIES

DHA Peshawar is looking for experienced and qualified individuals for the following posts on contract basis. Desirous individuals should send their CVs through email with the subject of each post at the address given at the end by **15 Dec 2025:-**

Ser	Position	BPS	Qualification	Experience & Job Descriptions
1.	Asst Collector/ Tehsildar	15/16	Masters/ Graduation (Preferably Civil Retd from Revenue)	<p><u>Pre-Requisites</u></p> <ul style="list-style-type: none"> • Preferably Civil Retired Officer from Revenue/ Tehsildar. • Age Limit: Up to 60 Years. <p><u>Job Descriptions</u></p> <ul style="list-style-type: none"> • Checking / verification of documents of land offered by land owners / investors. • Command and control of revenue section of Land Branch DHA. • Maintain / check the record of mutations of land offered to DHA. • Record of possession in the DHA Land. • Demarcation of land on required basis. • To obtain DHA land record from Rev Sec and ensure its updation. • Ensures ground verification of offered land against produced documents and revenue record. • To perform any other task assigned by Director Land / Additional and Deputy Director Land <p><u>Preferred Qualifications</u></p> <ul style="list-style-type: none"> • Experience in real estate or property development sectors.
2.	Qanoongo / Girdawars	11	Masters/ Graduation (Only Civil Retd from Revenue Dept)	<p><u>Pre-Requisites</u></p> <ul style="list-style-type: none"> • Preferably Civil Retired from District Revenue Office. • Age Limit: Up to 60 Years. <p><u>Job Descriptions</u></p> <ul style="list-style-type: none"> • Checking / verification of documents of land offered by land owners / investors. • Supervision of Patwari and also assigned tasks on required basis. • Scrutinizing / checking of mutations of land offered to DHA. • Prepares khasra report of offered land. • Scrutiny / verification of DHA land, which comes under any government project according to Revenue Department. • Scrutinizing / checking of mutations in favour of DHA from Revenue Department. • Demarcation of land on required basis. • To obtain DHA land record from Revenue Department on required basis. • To perform any other task assigned by Director Land / Asst Dir Land. • Maintains close coordination / liaison with government revenue staff. • Ensure complete secrecy and security of DHA related record and information. • Ground verification of offered land against produced documents and revenue record. • Acquires intimate knowledge of land under procurement by DHA. • Experience in real estate or property development sectors.

3.	Patwari	10	BA, MA (Only Civil Retd from Revenue Dept)	<p><u>Pre-Requisites</u></p> <ul style="list-style-type: none"> • Preferably Civil Retd from District Revenue Office. • Age Limit: Up to 60 Years. <p><u>Job Descriptions</u></p> <ul style="list-style-type: none"> • Checking/verification of documents of land offered by land owners from Revenue Dept/ Patwari and carry out ground verification. • Scrutinizing/checking of mutations in favour of DHA from Revenue Dept. • Prepares Khasra report of offered land. • To visit Rev Offices on req basis and get the land papers verified. • Demarcation of land on required basis. • Possession taking of offered land (khasra wise) from land owners / investors. • Measurement of khasra wise land in case of disputes. • Get documents of land acquisitioned by award from respective Patwaries. • Maintains close liaison/ coordinate with concerned revenue staff. • Maintains strict secrecy and security of documents as well as information related to DHA. • Carrying out ground verification of land offered to DHA according to the revenue record. • Ensures preparation and procurement of required revenue record, its maintenance and updation.
4.	Assistant Patwari	09	BA, MA (Only Civil Retd from Revenue Dept)	<p><u>Pre-Requisites</u></p> <ul style="list-style-type: none"> • Preferably Civil Retired from District Revenue Office. • Age Limit: Up to 60 Years. <p><u>Job Description</u></p> <ul style="list-style-type: none"> • Checking/ verification of documents of land offered by land owners from Revenue Dept / Patwari and carry out ground verification. • Scrutinizing/ checking of mutations in favour of DHA from Revenue Dept. • Prepares Khasra report of offered land. • To visit Rev Offices on requirement basis and get the land papers verified. • Demarcation of land on required basis. • Possession taking of offered land (khasra wise) from land owners / investors. • Measurement of khasra wise land in case of disputes. • Get documents of land acquisitioned by award from respective Patwaries. • Maintains close liaison/ coordinate with concerned revenue staff. • Maintains strict secrecy and security of documents as well as information related to DHA. • Carrying out ground verification of land offered to DHA according to the revenue record. • Ensures preparation and procurement of required revenue record, its maintenance and updation.

Benefits

- Competitive salary and performance-based incentives.
- Comprehensive health and wellness benefits.
- Opportunities for professional development and career advancement.
- A supportive and collaborative work environment.

Note: Only short-listed candidates will be called for test / interview. No TA/DA will be admissible for test / interview. **Application received without subject (clearly mentioning the position applied for) or after due date will not be entertained.**

**Email : career@dhapeshawar.org
Phone: 091-7259155-255-355**